



Position Title: Junior High Associate Director (Female)

Reports To: Youth Director

Salary: \$48,000–\$55,000 per year, depending on experience

Status: Full Time

Mitchell Road Overview

Mitchell Road Presbyterian Church is a 1,750 member church located on the eastside of Greenville, South Carolina. We exist to know Christ and to make Him known through gathering and forming equipped disciples. Our Core Values are:

- **Loving Community:** We desire to be a gathering of Christ-followers who deeply care for the church and all of Greenville, through service, mercy, compassion, teaching, accountability, and friendship.
- **Hope-filled Discipleship:** We desire to be a community that is actively engaging in others' lives, teaching people to be disciples, and expecting God will do great work in evangelism & sanctification.
- **Courageous Living:** We desire to face each situation with faith rather than fear because we serve a God who is providential and sovereign, and who calls us to live with joy in our work, recreation, and endeavors.
- **Resting in Grace:** We desire to be seasoned in God's grace by preaching the gospel to ourselves and believing that Christ is sufficient for all our needs and desires while having an urgency in our pursuit of justice, fueled by a resting sense of Christ's sufficiency and power.

For more information visit www.mitchellroad.org.

Job Summary

The Junior High Associate Director is a member of the Youth Ministry team at Mitchell Road Presbyterian Church, supporting and helping lead the Junior High Ministry (5th–8th grade). This role focuses on discipleship and programming for middle school female students in partnership with the male Junior High Associate Director, building relationships with students and leaders, and contributing to a collaborative youth ministry team. Together, the Junior High Associate Directors lead the Junior High Ministry under the oversight of the Youth Director. The primary goal is to lead students in becoming lifelong disciples of Jesus Christ—following Him in every area of their lives, growing in their love for Jesus, connecting with the church, and serving their community.

Primary Responsibilities

1. Relational Ministry (40%)
 - Foster spiritual growth among the Mitchell Road covenant students as well as those from the community who participate in our ministries, with an emphasis on 5th-8th grade female students
 - Disciple students through one-on-one meetings and smaller group meetings
 - Partner with parents to encourage the spiritual growth of their students
 - Recruit and develop adult and student volunteers for relational ministry
2. Teaching and Discipleship (35%)
 - Develop and lead the Junior High programming, including regular large group teaching, alongside the youth ministry team
 - Oversee middle school female students journey group discipleship, co-leading at least one Journey Group personally
 - Lead at least one student leadership team
 - Pursue ongoing professional and spiritual development through approved avenues such as coursework, ministry training programs, conferences, or learning cohorts, with a focus on growth relevant to the role
3. Communication and Programming (25%)
 - Lead, plan, and implement JH program responsibilities
 - Plan and execute events (retreats, mission trips, The Edge, etc.) that foster spiritual growth and community
 - Collaborate with the youth ministry team to coordinate and support overall youth programs.
 - Be available to travel 3-4 weeks out of the year for ministry-related events and trips
 - Participate fully in church staff meetings, youth staff rhythms, and other churchwide responsibilities as needed

Job Requirements

- A deep love for Jesus Christ, students, and the local church.
- Strong relational and leadership development skills.
- Biblical and theological depth consistent with Reformed theology.
- Bachelor's degree required.
- Proven ability to build community, connect with others, and spiritually develop leaders.
- Experience working in team settings and cultivating collaboration among staff and volunteers.

Staff and Volunteers Who Report to You

- JH Volunteers: Journey Group Leaders, JH Night Volunteers